

Edna Maguire School PTA  
Association and Executive Board Meeting  
Wednesday, February 1, 2012, 8:40 a.m.- 10:00 a.m.

1. Call to Order
2. Reading and Approval of Association Minutes from December 7, 2011 and Executive Board Minutes from December 7, 2011 and January 4, 2012 Meetings
3. Vote to approve 2012 Nominating Committee
4. Vote to approve expenditure of \$5000 for district wide teacher laptop lease
5. Vote to Reallocate \$4725 from the VTS line item in the 2011-12 Budget to teacher laptop lease
6. Vote to move \$10,000 in income to the teacher laptop lease reserve
7. Treasurer's Report
  - a. Approval of Checks
8. Financial Secretary's Report
  - a. Summary of Deposits
9. Co-President's Report and Discussion
  - a. PTA Council Summary
  - b. MVSD Board Meeting Summary
  - c. Cash advance procedure
  - d. Financial procedure for event/program receipts
  - e. Fundraising Task Force Summary
  - f. CAPTA convention
8. Teacher Liaison Report
9. Principal's Update
10. Vice Presidents' Update
  - a. VP School Community, Kit Harris
  - b. VP Fundraising, Stirling Somers
11. Pete Norgaard with Edna modernization update
12. Open Discussion
13. Announcements
  - 2/3 Lifeskills Assembly
  - 2/3-2/9 Interactive Art Show
  - 2/6 Art Show Reception
  - 2/8 5<sup>th</sup> Grade Parent Tour of MVMS
  - 2/8 Homeward Bound Meal Delivery
  - 2/8 MVSD Board Meeting @ Tam Valley School
  - 2/10 Chorus Assembly
  - 2/12 Garden Workday, Kindergarten
  - 2/17 Spirit Day
  - 2/21-2/22 President's Day plus one
  - 2/27-2/28 Lost and Found Rummage Sale
  - 2/28-3/1 Dr. Seuss Reading Café
  - 3/2 Lifeskills Assembly
  - 3/3 Ewaste Drive
  - 3/4 Garden Workday
  - 3/5-3/9 Principal Appreciation Week